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| **Shannon Charles**  **Lp #62 Factory Road, Diego Martin**  [**shannoncharles63@gmail.com**](mailto:shannoncharles63@gmail.com)  **307-3958/763-3061** |

**Objective**

To obtain a position as an active employee who makes great contribution to the Mission, Vision and Core Values of the Company. To gain valuable work experience through application of my knowledge, skills and abilities in an organization with which I may be affiliated with as well as to learn as much as possible for personal development.

**Education & Qualification**

Tranquility Secondary Victoria Ave. Tragarete Road 2008-2011

Diego Martin North Secondary Diego Martin 2011-2014

CXC General Proficiency (2014)

Social Studies 2

Principles of Business 2

English A 3

Mathematics 2

Principles of Accounts 2

Human and Social Biology 2

**Work Experience**

Rituals Coffee Shop Starlite, Four Roads July-August 2012

**Hostess/Waitress**

* Delivering excellent customer service.
* Assisted in keeping the working environment clean.
* Preparing and serving food and beverages to customers.
* Replenished shelves

Detour Gents Store Westmall April 2015

**Sales Clerk**

* Delivering excellent customer service.
* Checking and packing Stock.

Crystal Stream Primary (OJT) Crystal Stream Avenue. September 2015

**Librarian**

* Ensuring that bookshelves are in order.
* Lending and receiving books.
* Sorting and cataloguing
* Ensuring that the Library is kept in order.

**Interests**

* Netball,Patient Care and Reading

**References**

* **Name:** Josephus Phillips

**Occupation:** Pastor

**Tel:** 1-868-759-5451

* **Name:** Nickeisha Cooke

**Occupation:** Teacher

**Tel:** 637-4049 (Office)